

Draft Notes of the  
**Keynsham Area Forum (AGM)**  
 Tuesday 22nd November 2016 at 6pm  
 Community Space, Civic Centre, Market Walk, Keynsham

**Present**

<b>Name</b>	<b>Organisation Represented</b>
Cllr Alan Hale	B&NES Ward Councillor, Chair of the Forum
Cllr Keith Baker	Keynsham Town Council
Cllr Dave Biddleston	Keynsham Town Council
Cllr Ashton Broad	Whitchurch Village Council
Sheila Crocombe	Keynsham Action Network
Richard Daone	Team Manager – Planning Policy, B&NES
Peter Dawson	Group Manager - Plan Policy Transport, B&NES
Cllr Dawn Drury	Chair, Compton Dando Parish Council
Sara Dixon	Locality Manager, B&NES
James Evans	Beat Manager Keynsham, Avon and Somerset Police
Louise Fradd	Strategic Director – Place, B&NES
Cllr Clive Fricker	Keynsham Town Council
Cllr Charles Gerrish	B&NES Ward Councillor, Keynsham North and Cabinet Member for Finance and Efficiency
Michael Hammond	Resident
Duncan Hounsell	Saltford Parish Council
Kathleen Hovland	Resident
Hazel Mitchell	Resident
Tony Mitchell	Transition Keynsham
Cllr Paul Myers	Cabinet Member for Policy, Localism and Partnerships
Cllr Bryan Organ	B&NES Ward Councillor, Keynsham East
Cllr Philippa Paget	Compton Dando Parish Council
Daniella Phillips	Keynsham NOW
Becky Reynolds	Consultant in Public Health, B&NES
Tim Richens	Divisional Director - Business Support – Resources, B&NES
Rhian Roberts	Keynsham Neighbourhood Development Plan
J. Serman	Resident
Cllr Brian Simmons	B&NES Ward Councillor, Keynsham North
Chief Inspector Kevin Thatcher	Avon and Somerset Police
Andy Wait	Keynsham Now
Kevin Ward	Resident
Alison Wells	Community Projects Officer, B&NES
3 x personnel	Avon Fire and Rescue

**Apologies**

<b>Name</b>	<b>Organisation Represented</b>
Roger Busby	Keynsham Civic Society
Christine Hounsell	Saltford Business Network
Margaret Wilson	Keynsham and Saltford Churches Together
Lisa O'Brien	B&NES Ward Councillor, Keynsham South

*The AGM took place as part of an Ordinary Meeting of the Forum. The AGM notes are below and follow the numbering of the Agenda.*

## **Annual General Meeting**

		<b>Action</b>
<b>6.</b>	<b>Notes of the previous AGM and Matters Arising</b>	
6.1	Agreed as a true record aside from a correction to the spelling of Cllr Simmons' name. There were no matters arising.	
<b>7.</b>	<b>Chair's Annual Review</b>	
7.1	Hard copies of this were circulated and will be sent electronically after the meeting.	
<b>8.</b>	<b>Review and Amend, if required, Terms of Reference</b>	
8.1	There were no requests to amend this.	
<b>9.</b>	<b>Proposal for Additional Members</b>	
9.1	It was proposed that Keynsham Action Network; Keynsham Youth Council (Keynsham Now) and Transition Keynsham become members. This was agreed.	
<b>10.</b>	<b>Election of the Chair and Vice Chair Positions</b>	
10.1	AH handed over to SD for this part of the meeting. SD said he has received one nomination form proposing that Cllr Alan Hale be re-elected Chair and Adrian Inker Vice Chair. She asked if there were any more. There was none. SD asked for a show of hands (members only) in favour of this proposal. Cllr Hale and Adrian Inker were re-elected to their respective posts. AH thanked those present.	